

REQUEST TO POSTPONE A HEARING AND RESCHEDULE

Instructions: Use this form to document a request to remove a case from a hearing calendar, when you want the case rescheduled. First, call the office of the judge to either make the request or announce the agreement of the parties. [All telephone calls must be made in accordance with ethical standards.] Then send the original of this form to the judge's office, in an envelope addressed specifically to the judge. Send a copy to all counsel and unrepresented parties, and complete the certificate of service below. Do not send a cover letter to the Board.

Employee:
Injury Date(s):
Claim Number:

This confirms that the hearing on this case will not/did not take place on _____, before Judge _____, and should be rescheduled, as indicated below.

_1) Counsel for the

- employee
- claimant(s)
- employer
- insurer
- Subsequent Injury Trust Fund

has/had a legal conflict, specifically, _____ and the case should be rescheduled as soon as practicable.

_2) This is the first time that this matter has appeared on a hearing calendar, and the parties have agreed that it should be postponed because all of the evidence is not yet ready for presentation. They request that the hearing be rescheduled as soon as practicable after the date of _____, but not before.

_3) Although this is not the first time that this particular matter had been scheduled for a hearing, the parties have agreed, and the judge has been consulted and agrees, that it should be postponed again. The parties agree that all of the evidence will be ready for presentation by the date of _____, and that a hearing should be rescheduled as soon thereafter as is practicable, but not before.

_4) A motion for postponement has been made, to which there was objection, either verbally or in writing, and the judge has granted the motion. The hearing should be rescheduled on or after the date of _____, when all of the evidence will be ready for presentation.

I certify that I have today sent a copy of this to all counsel and unrepresented parties listed here:

number:

Signature Date
Type your name, address, and telephone